



**Final Examination Schedule
Winter Semester 2018
April 23-26, 2018**

	Monday April 23	Tuesday April 24	Wednesday April 25	Thursday April 26	Friday April 27
8:00 a.m. to 10:00 a.m.	Aural Skills II (Rm. 011) Theology III (Rm. 104)	Guitar Juries (Rm. 011) Church History (Rm. 104)	Sr. Theology: OT (Rm. 104)	Piano Juries 8:00 am – 11:00 am (Rm. 210) Intro to Psychology (Rm. 212)	9:30 a.m. Graduation Rehearsal at Southside Assembly ATTENDANCE IS MANDATORY FOR ALL GRADUATES
10:30 a.m. to 12:30 p.m.	Theology I *A to L (Rm. 104) *M to Z (Rm. 211) SIS: Youth (Rm. 212)	SIS: Pastoral Leadership Issues (Rm. 212)	Romans (Rm. 212)	Theory II (Rm. 011)	
1:00 p.m. to 3:00 p.m.	Ethics (Rm. 104)	For ALL GRADUATES Bible Content Assessment & Grad Survey (Rm. 104) (Students - Bring own laptops)	Harmony II (Rm. 211)		

Please Note:

- 1) All examinations are 2 hours in length unless otherwise noted.
- 2) Professors will preside over their own examinations unless other arrangements are made by them.
- 3) Professors: Please do not make any alterations to this schedule until contacting the Academic Department first.
- 4) Students: If you have 3 Exams on 1 day, please fill out a Re-Schedule of Final Examination Form to write 1 exam on an alternate day.

VANGUARD COLLEGE - EXAMINATION POLICY

Examinations are a normal part of courses offered at Vanguard College. The dates of the final examination period are provided to each student (via the published examination schedule). The dates for final examinations are published well in advance of the time of writing. **Please note that NO TRAVEL ARRANGEMENTS are to be made which conflict with these dates unless an emergency arises.**

Students must report promptly for all examinations. Tests or mid-term examinations may be scheduled throughout the semester. Final examinations are written during an assigned period set aside for that purpose in the final week of the semester. No final exams are to be scheduled during the last week of classes.

If a course is failed for any of the following reasons, the course must be repeated to receive credit and the student will not graduate until such time as the course has been successfully completed.

1. Failure to complete all the course requirements
2. Loss of marks due to absenteeism, or
3. Failure to write the final examination

Conflicts

When a student finds that he/she has a conflicting examination schedule, the student shall notify **both** professors of the situation and take the following formula to determine which exam shall take precedence.

- a) The senior course, be it core or elective, shall take precedence over a freshman/junior level course. The senior level exam shall be written according to the original schedule.
- b) The course in which it has the longest sitting time for the examination shall take precedence over the exam with a short sitting time.
- c) The course found in the student's major area of specialty shall take priority over a non-major course.

Students making special arrangements with the instructor must also obtain from the Academic Department a **Re-Schedule of Final Examination Form**. This form must be signed by the instructor and the student and on file in the Academic Department a week before the date of the scheduled examination.