

Southwest Community Church



Children's Ministry Coordinator

April 2021

Advance Kids Mission Statement

A community where we journey together with families and children to learn who God is, to love Him more, and to actively live for Him!

We Believe...

Children are loved, valued, and called by God.

Scripture is applicable today.

In a community of prayer.

In partnering with parents in discipleship (parents are the primary).

Children contribute to the community and church body in a positive way.

Advance Kids Vision

That through the ministry of Advance Kids, children will start and advance in a lifelong, vibrant relationship with Jesus Christ.

Children's Ministry Coordinator Role Overview

The Children's Ministry Coordinator (CMC) is a position designed to give leadership and support to a designated area of Advance Kids Ministries. Either the Advance Preschool (3-4 years old) and Advance Nursery (0 to 2 years old) ministry departments or the Advance Kids (Kindergarten to grade 6) ministry department at Southwest Community Church. The CMC is expected to come alongside these ministry teams and families to equip our youngest congregation members to advance in their faith journeys.

He/she is responsible for planning and preparing lessons for Sunday ministry, overseeing Sunday morning ministry for children within their age group, including classroom setup and tear down, team management, and program dreaming, evaluation, and take-home initiatives in partnership with the Family Ministry Director.

Responsibilities

- Provides leadership and support to either the Advance Kids or Advance Preschool/Advance Nursery ministry teams (e.g. running Sunday team meetings, equipping ministry teams, regular encouragement & prayer, etc.).
- Planning and preparing age appropriate ministry lessons in partnership with the Family Ministry Director.
- Setup and tear down of ministry areas/spaces.

- Help to enforce our Safety & Security Policy standards (e.g. proper ratios of team members to students, proper practices, managing any reports that may need to be completed on Sunday, etc.).
- Evaluation of ministry areas with the Family Ministry Director to continually strengthen our teams and classes.
- Meets regularly with the Family Ministry Director to pray for and discuss needs and dreams for Advance Kids Ministries.

Position Details

- Starting September 2021
- Part Time (about 7-10 hours per week): Sunday mornings (9:00am to about 1:00pm), weekly lesson planning and prep, & meetings with the Family Ministry Director
- Remuneration: \$17.00 per hour
- Reports to the Family Ministry Director

Personal Qualifications

- Has a vibrant relationship with Jesus Christ reflecting a joy-filled life
- Commitment to a Kingdom mindset and the work of His Church (e.g. discipleship)
- Teachable, desiring to grow in all areas (both personal and ministry)
- Ability to connect and relate with a variety of people/age groups
- Able to lead and equip ministry teams
- Agreement with SWCC's Statement of Faith