



Director of Worship Ministries .6 FTE

Goal: We are seeking a Director of Worship Ministries, for 24 hours a week to play an important role in planning and leading vibrant worship services. As a congregation we value the gifts and involvement of our whole congregation, and therefore the role of the worship director would not be to replace, but to enhance the volunteer involvement in areas of worship ministries.

Responsibilities:

- **Visioning:** In cooperation with the Lead Pastor establish and promote Bethel's vision & values for corporate worship
 - Meet regularly with worship leaders for prayer, conversation and direction-setting
 - In collaboration with pastors and Shepherding Elders, provide leadership and direction for Bethel's corporate celebration of the sacraments
 - Collaborate with Pastors, Director of Children's Ministries and Director of Youth Ministries to foster meaningful intergenerational & family worship
 - Create an "expectations" document for all worship ministry personnel

- **Volunteer Management:** Encourage, empower and equip worship ministry volunteers to fulfill ministry purposes & serve Bethel through worship
 - Support, train, mentor, and seek out potential volunteers for all worship-related positions
 - Promote and foster leadership/skill development for ministry servants
 - Provide ongoing support, guidance and feedback to worship leaders and service planners

- **Planning:** Oversee weekly worship service planning in collaboration with pastors & worship leadership
 - Meet with pastors to plan future message/worship series
 - Explore and implement creative elements for worship - including music, scripture, prayer, testimony, video, drama, dance and other creative arts
 - Plan and organize creative worship expressions for the seasons of the Christian year (i.e. Advent/Christmas, Lent/Easter, Ascension, Pentecost, Thanksgiving, etc.)
 - Communicate necessary information/details to worship leaders, sound & media teams, prayers of the people team & service hosts, equipping them for effective leadership
 - Contact and schedule guest worship leaders
 - Manage requests for Sunday morning ministry announcements
 - Give leadership to the bands who play for Sunday worship, and lead a team regularly modelling effective leadership, song selection, band dynamics, musical expectations, etc.
 - Organize worship for congregational meetings, and other meetings as required
 - Organize stage and sanctuary seasonal décor with design volunteers
 - Prepare and distribute worship schedules to all ministry servants
 - Oversee preparation for communion services
 - Partner with youth ministry to develop a youth worship team, which would include mentorship, training and leading as needed



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- **Qualifications:**

- Wholeheartedly affirms the core beliefs of the Christian faith and humbly submits to the authority of the Bible as God's divinely inspired Word and the rule for our lives.
- Emotionally healthy, spiritually mature and practices the spiritual disciplines
- Musically gifted
- Theologically grounded
- Has the spiritual gifts of creativity, administration, serving
- Strong communication, presentation, written, and interpersonal skills
- Competent computer skills (organizational and administrative)
- Well-versed in audio and visual components for in-person and online worship
- Joy and enthusiasm in serving
- An encourager and motivator
- Displays discernment, wisdom and discretion
- Able to encourage, recruit and network; manage time, oversee a budget and finances well; communicate effectively both verbally and written; maximize existing and search out new resources for effective ministry
- Ideally a proven track-record as effective leader; stability in life and vocation
- Must be willing to become a member of Bethel Community Church

Time Commitment: 24 hours per week

Reporting: Directly to Lead Pastor

For more information about Bethel Community Church, please visit our website [here](#).