

## 卡城華人播道會

### The Calgary Chinese Evangelical Free Church

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## CHILDREN AND YOUTH PASTOR JOB DESCRIPTION

### ABOUT US

The Calgary Chinese Evangelical Free Church (CCEFC or the Church) is a family oriented, multigenerational, multicultural church comprising three congregations, each ministered in its language of English, Cantonese and Mandarin. Our current Pastoral Team is comprised of the English Pastor, Cantonese Pastor and Mandarin Pastor.

### JOB SUMMARY

The Children and Youth Pastor is a full-time pastoral position that has the responsibility of working with the Children and Youth Executives, the Pastoral Team and the Deacon Board to minister to our children and youth through spiritual guidance and discipleship.

### QUALIFICATIONS

1. Calling: Called by the Lord to lead the Children and Youth Ministry with love. Be invested in the lives of his flock and is committed to be an integral part of our Church family.
2. Covenant: Must wholeheartedly subscribe to the Evangelical Free Church of Canada (EFCC) doctrine and be in complete agreement with the Statement of Faith of the EFCC and must agree to abide by our constitution and by-laws.
3. Education Requirements: Bachelor degree or higher from an accredited college or seminary with coursework to include ministry relevant Biblical and theological training.
4. Pastoral Experience: Experience in serving with children and youth in a church setting. Has experience in dealing with challenges that face children and youth.
5. Good interpersonal skills - expected to converse with the Children and Youth Executives, with the Pastoral Team, with the Deacon Board and with the children and youth and their parents.
6. Cross-cultural: Sensitive to and comfortable with the Church's multicultural, multilingual, and multigenerational community.
7. Media and technical proficiency: Comfortable with the latest social media platforms (e.g. Facebook, Twitter, Instagram, TikTok and Discord). Knowing the appropriate use of them and being ready to address controversial issues. Comfortable with the use of communication platforms like Zoom, Microsoft Teams and Google Meet to run meetings. Competency with Microsoft Office (Word, PowerPoint, Outlook and Excel).
8. Family: An individual who ministers to their own family's spiritual nurturing and whose family members are supportive of their ministry and desire to be part of our Church family.

## RESPONSIBILITIES

1. Overview: The pastor, as God's appointed shepherd of CCEFC, has as their first responsibility, a personal relationship to God as outlined in Romans 12:1-2. Their second responsibility is to their family. As a shepherd of the Church, they will devote time to the work of the Church, the preaching of the Word, and the care of the flock. They will, with great patience and meekness as outlined in Galatians 6:1, be ready to restore, reprove, rebuke and exhort in order to maintain spiritual unity as outlined in 1 Timothy 3:1-7, 1 Timothy 4:12-13, 2 Timothy 2:15, and Titus 1:7-9.
2. Shepherd and Teacher: A pastor with a shepherd heart to guide, feed, teach, love, care, and support children and youth in the Church. Able to work with the existing Christian ministries (i.e. Sunday School, Bible Study Partnership, and fellowships) to bring children and youth to salvation in Christ and closer in their walk with God. Is ready to lead by example, equip the children and youth by discipleship and challenge them to a steadfast faith amidst the fast-changing culture.
3. Leader and Team Developer: Will be responsible for guiding the Children and Youth Executives in carrying out the day-to-day operation of the Children and Youth Ministry. Will also collaborate with the Pastoral Team and the Deacon Board in the development of Church vision and growth strategy. Will model, recruit, oversee and provide spiritual nourishment to lay Church leaders for equipping others and for service in programs like Vacation Bible School and Youth Alpha.
4. Learner: Willing to spend time in prayer and personal Bible study to grow spiritually. Will continue to improve the quality of their ministry by seeking appropriate educational opportunities. Will be encouraged to attend and participate in conferences and activities such as One Conferences and Canadian Youth Workers Conference as approved by the Deacon Board.
5. Cross cultural and multigenerational outreach: Willing to work with the Pastoral Team for networking opportunities to outreach to the unchurched amongst our community, immigrants or returning residents.
6. Caring and Visitation: Will spend time to support the children and youth families, including visitation to help them in their walk with God and to engage with the Church family.
7. Deacon Board and Committees: Will attend Deacon Board meetings, Children and Youth Executive meetings, and may participate ex-officio on other committees as approved by the Deacon Board.
8. Reporting: Will report to the Deacon Board on a regular basis and to the Church membership on a quarterly basis.
9. Evaluation: Will periodically evaluate ministry progress with the Deacon Board for improvement.
10. Coordination: Be committed to teamwork with the Pastoral Team, the Deacon Board, the Children and Youth Executives and all lay Church leaders in a manner that encourages team building.
11. Office Presence: Will hold regular, flexible office hours at the Church to allow time for accessibility to the Church members and opportunity for the Pastoral Team to interact.

## CONTACT INFORMATION

Please submit resume to the attention of Sandy Tam via email at [cy.pastorccefc@gmail.com](mailto:cy.pastorccefc@gmail.com)