



Job Description

Title: Outreach Worker & Driver

Reports to: Program Manager – R. W. Tegler Youth Centre

Based at: R. W. Tegler Youth Centre (Edmonton)

Hours of work: Casual (with potential of becoming a FT position). Shifts may vary: Monday-Friday 7am-3pm

Wage: Hourly. \$15/hour plus 4% vacation pay

To Apply: Submit a resume and a cover letter indicating why you want to work for Hope Mission, a Christian ministry to hr@hopemission.com. You will also be asked to submit 2-3 references (pastor, employer, teacher, mentor)

Hope Mission is a non-denominational Christian inner-city rescue mission based in Edmonton, Alberta. Hope Mission also has branches in Calgary, Red Deer, Wetaskiwin, and 2 summer camps.

Mission Statement: Hope Mission exists to serve, strengthen, and uplift men, women, children and youth through the life-changing gospel of Jesus Christ.

Our Vision

Hope Mission has a vision that men, women, youth and children who come to our doors would come to know Jesus Christ as their personal Lord and Saviour.

This vision can be fulfilled only if all staff are diligent in serving, strengthening and uplifting people in the name of Jesus Christ.

Job Summary:

This contract position will support the School Nutrition team with preparing and delivering bagged lunches to partner schools as part of Hope Mission's School Nutrition Program. As well, the team delivers weekly food hampers to families experiencing food insecurity.

Key Attributes:

- Teamwork: Able to serve alongside a variety of teams, helping where needed most.
- Passion for & Commitment to serving behind the scenes and addressing food insecurity in our city.
- Multi-Tasking: Able to juggle competing needs and prioritize completion of tasks and projects
- Flexibility: Willingness to adapt as program needs and opportunities change.
- Heart for Service: Desire to serve as Christ did with a humble and joyful heart.

Major Duties & Responsibilities:

- Assist with school lunch preparation and delivery
- Assist with food hamper building and deliveries
- Assist with set up and cleaning for events and programs

- Responsible for set up and clean-up of program space
- Follow all covid-19 protocols
- Other related tasks and duties as required

Minimum Qualifications & Skills:

- **Class 5 Driver's License**
- Physically able to lift up to 50 lbs, run and play active sports and games with youth
- Excellent communicator
- Experience working in a kitchen
- Food Safety Certificate an asset
- Standard First Aid certification not required but an asset

Other Requirements:

- Being a Christian Organization we require our employees to be in agreement and sign the Hope Mission Statement of Faith.
- **Must be legally entitled to work in Canada on a full-time basis.**
- Able to provide Criminal Record Check with a Vulnerable Sector Search and a Child Intervention Record Check
- Must be able to provide 2-3 references
- As we partner with Edmonton Public and Catholic schools we require new hires to provide proof of their covid-19 vaccination.
- Adherence to Hope Mission's Policies and Procedures

To apply:

- Email: hr@hopemission.com with your resume and a cover letter indicating why you want to work for a Christian ministry (in 1 document). Please provide 3 references (pastor, teacher/employer, mentor)
 - Questions? Email antonia.deboer@hopemission.com
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