

2022

# Summer Intern: Hay River, NT



Pastor Samuel Acey

Hay River Pentecostal Chapel

1/1/2022

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(306)307-1315

## **Summer Interns: Hay River 2022**

Thank you for considering ministering alongside of us in Hay River, Northwest Territories! We are located roughly 1,100 km north of Edmonton on the edge of Great Slave Lake (the deepest lake in North America and the 10<sup>th</sup> largest lake in the world) and the Hay River. You would be based out of Hay River Pentecostal Chapel in town, with the ability to partner alongside of ministry events at Dene Pentecostal Church on K'at'l'odeeche First Nation (the Dene name for the Hay River reserve). You will experience what life and ministry are like in a small, northern, Indigenous community and culture.

We have applied for six (6) Canada Summer Job grants for the summer of 2022, with intern dates starting the beginning of May and ending the beginning of September. We would provide accommodations for you, and pay you \$15.20/hr. This means you could earn more than \$9,000.00 over the course of your 4 months in the North. As well as exposure to what life and ministry are like here, you would have access to our town's sandy beaches, nearby hiking trails and waterfalls, lakeside firepits, and the midnight sun.

Check out the six specific summer job opportunities as detailed below, noting that some may experience a slight cross over due to ministry flexibility.

If you are interested or have questions, please feel free to reach out to Pastor Samuel Acey at [pastor@hrpentecostalchapel.com](mailto:pastor@hrpentecostalchapel.com) or (306)307-1315.

Application deadline is April 30, 2022.

### **Mission Team Host**

- Be their Point Person for their time in Hay River
- Coordinate travel times and means
- Help construct and follow through on team schedule
- Make sure proper materials, venues, meals, and instructions are in place
- Communicate with Team Leader before arrival, during stay, and follow up as necessary
- Construct follow up plan with local individuals and projects for when each team leaves, as appropriate
- Report directly to Lead Pastor of Hay River Pentecostal Chapel

### **Administrative Assistant**

- Assist Administrator in daily, weekly, and monthly tasks
- Keep confidences as necessary, and forward information as appropriate
- Keep our church family contact information up to date by connecting with every family. Input data digitally into Planning Centre application
- Assist with church promotions within the local church, community, and elsewhere by word of mouth, physical signage, and digital advertisement
- Order and purchase office and cleaning materials, communicating with department heads on various needs
- Assist in keeping track of church building scheduling, and coordinating volunteer scheduling with department heads
- Report directly to church administrator of Hay River Pentecostal Chapel

### **Pastoral Assistant**

- Assist in preaching and prayer ministry
- Assist in the leadership and instruction for the delivery of communion and offering
- Be able to keep confidences as necessary, and forward information as appropriate
- Keep communications with church treasurer, as necessary
- Participate in board meetings and discussions both digitally and in person
- Be involved with local ministerial, and connect with local ministry leads
- Coordinate summer events involving individuals from both our church and our community, all under the church's umbrella
- Be involved in local events, representing our church
- Report directly to Lead Pastor of Hay River Pentecostal Chapel

### **Music Intern**

- Be involved with our Sunday worship services
- Help both the congregation and our worship team members with the integration of Planning Centre application
- Communicate with worship leaders and team members on a weekly basis
- Communicate with tech team on a weekly basis

- Organize team building events and training sessions for worship team leaders and members
- Assist in coordinating worship service scheduling through the Planning Centre application, making plans for how to deal with necessary changes on the fly
- Report directly to Lead Pastor of Hay River Pentecostal Chapel

#### **Children's Ministry Assistant**

- Work alongside our Children's Ministry Coordinator
- Coordinate summer programming of our Kid's Church, happening within our Sunday Services
- Communicate with parents through word of mouth, physical materials, and digitally
- Spiritually care for those ages 3-9
- Organize summer events outside of our Sunday services for this same age group
- Assist mission teams coming in with VBS and other age appropriate ministries
- Report directly to our Children's Ministry Coordinator at Hay River Pentecostal Chapel

#### **Youth Ministry Assistant**

- Work alongside of our Youth Ministry Coordinator
- Provide spiritual training/programming during our Sunday Services for those those ages 12-18
- Assist with monthly Youth events
- Coordinate other summer events for this age group, involving those from within our church as well as within our community
- Work alongside mission teams coming in who wish to minister directly with this age group
- Provide different perspectives on ways to integrate teenagers with active roles and responsibilities within our church
- Report directly to our Youth Ministry Coordinator at Hay River Pentecostal Chapel