



Strathcona Baptist Church - Children's Ministry Leader

Contact: Strathcona Baptist Church

Phone: 780 439 3654

Email: joshuagoetz6@gmail.com

Position Available:

Job Title: Children's Ministry Leader

Reports to: Pastoral Staff/Elders

Job Type: 5 hours/week

Pay: \$20.00 per hour

About Us:

Strathcona Baptist Church is a community of about 80 Christian believers located on Edmonton's south side. We are a people of invitation on the journey from brokenness to wholeness in Jesus. Our children's ministry is called "The Greenhouse" and we currently have about 15 to 20 children ranging from infancy to Grade 6. At the moment, our time in the Greenhouse includes a whole group time and time in three separate "classrooms" (the nursery, the preschool/kindergarten room, and the elementary school-aged room). We are currently following the OneStory curriculum by The Meeting House.

Purpose:

Because of the growing number of children in our church and our desire for an engaging children's program, we are seeking to hire someone who can champion our children's ministry. The Children's Ministry Leader will be responsible for overseeing the children's ministry and envisioning new initiatives within this ministry. We expect the Children's Ministry Leader to be a passionate follower of Jesus who has a desire for walking alongside children as they discover how good God is and who they are in His eyes.

Key Responsibilities:

- Sunday Morning
 - Set up and clean up the Sunday School room (all classrooms).
 - Plan and run a 15 minute large group program with all the children in the Sunday School room.

- Teach the elementary school-aged children class.
- Once per month, plan and run a 5- to 10-minute children's time in the upstairs service.
- Other Duties (flexible timeframe)
 - Send the preschool curriculum to the volunteer teacher the week prior to teaching.
 - Prepare all materials needed for both elementary and preschool classrooms (e.g., worksheets, craft supplies).
 - Maintain children's supplies (e.g., books, paper, crayons, worship materials) at the back of the sanctuary.
 - Maintain the Sunday School room (e.g., sanitizing toys, decorating, general tidiness of the room).
 - Be aware of our safety policies (as guided by Plan to Protect ®) and ensure that they are being followed. This may include partnering with paid staff or volunteers to implement (e.g., organizing and co-leading safety training, ensuring that all volunteers have updated police checks, updating information on children).
 - Ensure necessary accommodations are in place for any health/behavioral concerns of children.
 - Communicate with the lead pastor, the office administrator, parents, volunteers, and church members as needs arise; this would include addressing any concerns from parents or church members related to the Greenhouse program and liaising with the lead pastor, if necessary.
 - Potentially prepare and run a children's Christmas party and/or church/children's picnic in the summer.
- Other duties as required or as the job expands

Desired Skills and Abilities:

- Demonstration of spiritual maturity, actively seeking to make Jesus Lord of their life
- Experience working with children; experience *teaching* children considered an asset
- Agreement with our church's beliefs (see the church website for more information)
- Ability to run an engaging *and* educational children's program for a range of ages and learning styles
- Demonstrates initiative, with the ability to work independently as well as within a group
- Ability to problem solve, especially in relation to teaching children
- Good interpersonal and communication skills with children and adults
- Competency in computer skills considered an asset

How to Apply:

Applicants should submit their resumes to Rev. Joshua Goetz, joshuagoetz6@gmail.com. We hope for the position to begin by the end of October 2023 and last until the end of June 2024 (though this is negotiable), and possibly longer if it is serving the congregation well. The application's closing date is October 14th, 2023, but it will remain open until the position is filled. Strathcona Baptist Church would like to thank all applicants; however, only those receiving an interview will be contacted.