

# GATEWAY ALLIANCE CHURCH

## Job Posting: Youth Pastor

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### Position Overview:

Gateway Alliance Church is seeking a dynamic and passionate Youth Pastor to lead our Gateway Youth ministry. This position will play a vital role in nurturing the spiritual growth of our youth, equipping them to live out their faith boldly, and fostering a vibrant community within our church. The Youth Pastor will oversee all aspects of youth ministry, from mentorship and discipleship to program development and outreach initiatives. This role requires dedication, creativity, and a heart for youth ministry.

**Position Type:** Permanent, 25 hours/week with flexibility in scheduling.

**Location:** Gateway Alliance Church (13931 140 Street NW, Edmonton)

**Desired Start Date:** May 15, 2024

### Responsibilities:

#### 1. Leadership and Team Development (20%)

- a. Recruit a team of enthusiastic leaders and volunteers
- b. Develop and implement training programs and resources for youth leaders and volunteers, equipping them with the skills and knowledge needed to effectively serve and disciple youth.
- c. Implement and oversee growth and development paths for youth to discover and utilize their gifts and talents.

#### 2. Strategic Planning and Development (20%)

- a. Establish yearly goals and long-range plans for growth and expanded programs in alignment with Gateway Alliance Church's objectives.
- b. Communicate the vision, goals, and opportunities within Gateway Youth to the staff and Board
- c. Assess, develop, and implement seasonal curriculum and event plans for Gateway Youth programming.
- d. Develop and evaluate ties within other areas of ministry within the church, especially collaborating with the Gateway Kids team to facilitate smooth transitions for elementary kids entering youth programs.
- e. Examine opportunities to collaborate and support local schools and other youth ministries as part of annual programming.
- f. Continually evaluate and provide feedback on youth ministry programs, events, and initiatives for continuous improvement.
- g. Ensure active compliance with safety and security procedures outlined under Plan to Protect, the Gateway Abuse Prevention policy, and our insurance policy.

#### 3. Administration and Event Management (40%)

- a. Manage scheduling of volunteers through Planning Center Services, ensuring adequate coverage for youth ministry activities.
- b. Perform weekly tasks and recurring duties to plan and prepare for youth events, ensuring smooth operation
- c. Organize and oversee special events in alignment with the ministries strategic plans such as conferences, retreats, missions trips, and outreach initiatives for youth.



- d. Prepare and manage the annual budget for Gateway Youth, allocating resources effectively to support ministry initiatives.
- e. Maintain accurate records on attendance, involvement, health, and growth of youth and volunteers.

#### 4. Communication & Community Engagement (10%)

- a. Foster positive relationships with parents and guardians of youth, providing regular communication, support, and opportunities for involvement in youth ministry activities.
- b. Utilize digital platforms, social media, and multimedia resources to enhance communication, engagement, and outreach efforts.
- c. Provide pastoral care, guidance, and support to youth, parents/guardians, leaders and volunteers facing personal, family or spiritual challenges, including crisis intervention when necessary.
- d. Serve as a visible presence at weekend services.

#### 5. Professional Development (10%)

- a. Attend regional seminars and workshops on youth ministry to stay informed about current trends and best practices in youth ministry.
- b. Utilize an approved annual budget for personal and professional development resources.
- c. Actively contribute to the vision and culture of Gateway Alliance Church, attending staff meetings and other church functions as directed by the Lead Pastor.

### Qualifications:

- A deep personal faith in Jesus Christ and a commitment to the teachings and values of the Christian faith.
- Alignment with Gateway's vision to be a gateway for transformation in Christ and encounters with God.
- Passion and dedication to see youth grow in their relationships with Christ
- Good organizational skills with the ability to develop and implement projects and manage people.
- Moderate computer skills and familiarity with relevant software applications.
- Excellent time management and prioritization skills, with the ability to work under pressure to meet deadlines.
- Good communication skills, with the ability to develop good, honouring working relationships with a wide range of people.
- Selfless and dependable, with the ability to work with other people as part of a team.
- Flexible and solution focused, with the ability to troubleshoot and resolve issues with an attitude of grace and love.
- Strong attention to detail, analytical thinking, planning, and execution skills.
- Bachelors degree in youth ministry/theology is appreciated, but not required.

*This job description is intended to convey information essential to understanding the scope of the Youth Pastor position. It is not intended to be an exhaustive list of responsibilities, duties, and skills required.*

### How to Apply:

Think you're a great fit for this job? If you believe that God may be calling you to this position, please submit your resume and cover letter to [hr@gateway.ac](mailto:hr@gateway.ac) by April 28, 2024. No phone calls please. We thank all applicants for their interest; however, only candidates under consideration will be contacted.