



**Job Posting:** Summer Programmer (2 openings)

Westlock Library is looking for two fun-loving and energetic Summer Programmers to run our Summer Reading Club and provide exciting learning opportunities for children of all ages.

### **Employment Terms**

**The terms of this position are conditional upon 2024 government grant funding. Candidates must be between 18-30 years old, enrolled in a full-time post-secondary program, and returning to studies in the fall of 2024.**

This is a temporary full-time position (35 hours/ week for 7 weeks) with a start date of July 1<sup>st</sup> 2024, and an end date of August 16<sup>th</sup> 2024. It includes a varied schedule, which may include some evenings and weekends. Wages are \$18.00/ hour.

### **Job Responsibilities**

- A commitment to upholding the Canadian Federation of Library Associations' position statements on Intellectual Freedom and Diversity and Inclusion
- Assisting our team of library assistants with planning and preparing activities for children and teens as part of our Summer Reading Club
- Promoting and running the Summer Reading Club at the Westlock Library and at various outreach events
- Creating a final report and gathering feedback to demonstrate the program's success and areas for improvement
- Providing excellent customer service
- Supporting other staff members with daily operational tasks as needed

### **Job Qualifications**

- A passion for literacy and enabling youth to grow through reading, writing and technology
- Comfortable presenting programs and leading activities
- Able to work independently and in a team environment
- Experience working with children and customers of various ages
- Strong communication and computer skills
- Experience or training in childcare, child development, education, or recreation will be considered an asset
- Clear Criminal Record Check/Vulnerable Sector Check.

### **To Apply**

Please apply by **Friday April 12<sup>th</sup> 2024** with a cover letter and resume to Michelle Albrecht at [malbrecht@westlocklibrary.ca](mailto:malbrecht@westlocklibrary.ca)



*Incomplete applications will not be considered. Only those candidates selected for an interview will be contacted.*