

**Part-Time Youth Ministry Director (Maternity Leave Coverage - up to 17 hours a week)**

**Application Deadline: April 30th, 2025**

**Please email your resume to [cassie@gatewayfamily.ca](mailto:cassie@gatewayfamily.ca)**

**About Gateway:**

Gateway Family Church, located in Leduc, AB, exists to invite you to Belong in family, Discover new life, and Follow Jesus so you can Thrive! Gateway is home to approximately 350 people and has a youth group of about 40 students.

We are a church that is KINGDOM MINDED

The kingdom is the dominion and the culture of heaven expressed on earth. We are transformed by understanding the nature of the kingdom that Jesus inaugurated through his life and death on the cross.

We are a church that is FAMILY FOCUSED

To be created in the image of God is to be created for family. God is relentless in his pursuit of bringing everyone into his family through the work of Jesus.

We are a church that is LOVE MOTIVATED

Our primary motivation for all that we do is other-centred, self-giving love. That means we accept everyone as they are, as well as journey with them through the pain of letting go of who they're not. It means that the reason we exist is to love God, love each other, and love our community in all we do.

**Position Summary:**

The Youth Director will serve as the main overseer of Gateway Youth, including leadership and direction of Gateway Youth. This includes all ministry connected with the Youth, Youth Volunteers, Youth Outreach Events, Retreats & Administration. The Youth Director would be accountable to the Associate & Worship Pastor as well as the Lead Pastor.

Gateway Youth runs on Friday nights from 7pm-10pm. We currently operate on a bi-weekly schedule between hosting youth events and youth services. Our volunteer team consists of 10 youth leaders lead by the Youth Pastor, as well as several student leaders (5 senior high students). Our youth group consists of around 40 students ranging between grades 7-12.

**Responsibilities:**

1. *Friday Night Youth Ministry*
  - a. Implementation of Friday Night Youth
    - i. Develop a yearly schedule for youth nights (Fridays)
    - ii. Develop and plan each individual service/event night, including acquiring supplies, setting up and communicate the plan to youth leaders.
    - iii. Develop sermons/sermon series and implement/preach
    - iv. Lead Friday night pre-meeting/debrief with volunteers
2. *Mid-week Youth Oversight*
  - a. Meet with students/individual youth leaders for the purpose of mentoring and connection
  - b. Student Leadership Team
    - i. Prep and implement teaching and week plan for student leadership team
    - ii. Meet with student leadership team (Tuesdays from 7pm-8:30pm/develop and oversee leadership team in their Friday night roles.
  - c. Meet with youth leader team (once per semester)
3. *Youth Administration* – ie scheduling bussing, managing social media, emails, calendars, event invites, youth retreat coordination, etc.

**Qualifications/Knowledge/Skills:**

- Adheres to the Gateway Family Church's vision, mission and values
- Acceptance of the "Statement of Faith" for Gateway
- Participation in "Gateway Partnership" program
- Professional, personable and possess strong communication skills
- Ability to deal with people in a pleasant, courteous manner
- Have initiative, be able to handle multiple tasks
- Strong organizational skills and follow through
- Ability to work independently
- Integrity, loyalty, teachability
- Team player
- Musical ability or worship-leading skills is an asset.

**Please email your resume to Pastor Cassie at [cassie@gatewayfamily.ca](mailto:cassie@gatewayfamily.ca)**