

Calvary Community Church Job Description – Senior Pastor



OUR VISION:

Calvary Community's mission statement is "Moved by God's Love into Action".

The Senior Pastor is called to lead the congregation in expressing this mission statement in detailed and practical ways.

OUR CHURCH:

We are a multicultural and multi-generational congregation, typically welcoming 30 to 50 attendees on a Sunday morning. We are affiliated with the Canadian Baptists of Western Canada (CBWC), located in Yellowknife, the capital and largest community in the Northwest Territories, Canada.

GENERAL POSITION DESCRIPTION:

We are prayerfully seeking a compassionate, collaborative leader who communicates effectively and builds relationships across generations and models the love of Christ.

Our congregation has expressed a strong desire for a pastor who excels in preaching and teaching, pastoral care and counseling, and discipleship. The successful candidate will be relationally driven, who leads with empathy, walks alongside others in their spiritual journey and lives a life consistent with their words and biblical principles.

PRIMARY RESPONSIBILITIES:

Pastoral Care:

- Lead and/or delegate the preaching and teaching of the Word of God through pulpit ministry and small group Bible study.
- Provide support and advice to the various ministries of the church.
- Strengthen church leadership by mentoring, equipping, and encouraging Council members and ministry leaders

- Encourage unity and fellowship by maintaining consistent and caring relationships with all congregants
- Serve as a welcoming presence, initiating introductions and ensuring visitors feel valued and connected
- Provide prayerful guidance and counsel to members, assisting with spiritual, social, and career-related concerns while connecting them with further help when appropriate
- Minister to the congregation through the administration of sacraments and officiation of ceremonies, including baptisms, weddings, and memorial services
- Lead Calvary Community Church with an outward focus on local, national, and international missions.
- Participate in inter-church and community initiatives in Yellowknife.

Administrative:

- Supervise staff as assigned by the Council.
- Submit timely expense and attendance reports.
- Assist with minor maintenance and security duties, predetermined with Council.

Denominational:

- Participate in CBWC activities and maintain a healthy connection with the denomination.
- Attend the annual CBWC Pastor's Conference.

SKILLS AND ABILITIES:

- Strong theological foundation and training to effectively serve a biblically grounded, diverse church community
- Demonstrate strong communication and teaching abilities, delivering sermons that are both relevant and accessible to diverse audiences.
- Ability to relate to all age groups and diverse cultural backgrounds
- Ability to prioritize and manage time effectively across preaching, pastoral responsibilities, and church leadership
- Strong relational skills to foster personal connections and deepen relationships within the congregation
- Ability to lead with wisdom and purpose, shaping and sharing a vision rooted in Christ
- Skilled in providing guidance and emotional support to individuals, couples, and families through pastoral counseling
- Competence in managing digital platforms and tools that support church leadership and engagement

PROFESSIONAL DEVELOPMENT:

- Commit to ongoing education to strengthen ministry skills and theological knowledge
- Take part in annual performance reviews with the Council or their delegates.

- Complete all coursework required for ordination (if necessary).

REQUIREMENTS:

- Adhere to the ministerial policies, procedures and protocol (MPM) of the Canadian Baptists of Western Canada
- Possess a degree from a recognized theological institution
- A minimum of three years pastoral ministry experience preferred
- Produce a satisfactory Criminal Record and Vulnerable Sector Checks
- Eligible to be licensed to perform marriages in the Northwest Territories

APPLICATION SUBMISSION:

- We invite candidates to apply by submitting a completed (and updated if necessary) Ministry Information Profile (MIP – download from the CBWC webpage <http://cbwc.ca/careers>)
 - Email the MIP to the CCC Pastoral Search Committee at edeerx@icloud.com and the pastoral settlement office at pastoralsettlement@cbwc.ca
 - In the subject line please write “CCC Senior Pastor Application”

APPLICATION DEADLINE:

- July 31, 2025